

Williamsburg Homeowners Association Architectural and Landscaping Request Form

COMPLETE THIS FORM AND MAIL OR FAX IT TO:

Williamsburg Homeowners Association
c/o Mid-Atlantic Management Corporation
90 South Newtown Square Road
Suite 7
Newtown Square, PA 19073
Fax: 610-353-0295
Attn: Jana Pecenkova

Homeowner's Name: _____

Address: _____

Home Phone: _____

Work Phone: _____

Mobile Phone: _____

E-Mail Address: _____

State as concisely as possible the nature of your request. Include all proposed exterior additions and/or landscaping changes for which you are proposing to make. Cite any architectural guidelines, which will be relevant to the Board of Directors' decision. Attach all plans, drawings or pictures for the proposed modification.

Description and Specifications:

(Use the other side or attach additional sheets as needed for additional description, drawings, plans, or pictures.)

All work is to be performed by: _____

It is understood that prior to the commencement of the Architectural/External change, a Certificate of Insurance must be received (including workman's compensation insurance) from my contractor.

Furthermore, I agree to indemnify the Williamsburg Community Association from any claim, dispute, or mechanic's lien arising from the proposed architectural change. Any and all damages to the architectural/exterior change are my responsibility and I agree to save the Board, Association, and Management harmless from any and all liability which may result from approval.

The homeowner is responsible for the entire installation, maintenance, and upkeep (replacement, insurance, etc.) for the above request. If approved, this request will be made part of any agreement of sale that I/we enter into for the above unit. The homeowner is responsible to secure and pay any commonwealth or local building permits which may be applicable to this request.

Homeowner's Signature

Date Submitted

Approval Signature

Date Approved Authorized